

Non-Members: How to Register and Log In for SSWAA CEUs with 123Signup -- 2021 On-Demand



1. Locate event/registration on the NYSSWA website's "Calendar of Events", 123Signup's Event page or use Registration URL
2. Click event link to access Registration.
3. **Non-Members:** Log in on-line with 123SignUp.
 - a. Enter your email address. Click "Ok".

- i. We recommend that you use your personal email address.
 - ii. Your email address is used by the system as your user name.
- b. Since your email address will not be recognized as a member, you will see the following. Click "Continue".

- c. If you are a former NYSSSWA Member, you will note when your membership expired:

NYSSSWA
264 Rider Road, Clayville, NY 13322
Fax: 516-595-8509
member.services@nyssswa.org

If you are not registering [click here](#)

Back Cancel Calendar Next

The expiration date of your membership is "09/07/2018". You must renew your membership in order for you to continue to receive member benefits.

Event Registration
Please select your activities.

Activity	Your Name	Price	Total
Conference Options:			
In order for your names to appear on the sign in and sign out sheets, please select all keynotes and workshops even if you may not be attending during a certain time period. This registration is only for possible CEUs. Placement in any session is based on your registration with SSWAA should a session reach capacity.			
<input type="checkbox"/> NYSSSWA Membership & CEUs for 22nd National School Social Work Conference		US\$ 90.00	0.00 US\$
<input type="checkbox"/> Non-Member CEUs Only for 22nd SSWAA National School Social Work Conference		US\$ 60.00	0.00 US\$

- d. As a Non-Member, we would like to invite you to become a member and have included an **option** for membership (not required). You can become a NYSSSWA member AND receive CEUs for a total of \$90. ([Read Benefits](#)) OR You can register for CEUs only and remain a Non-member for \$50.

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- e. Make your workshop selections on this page. Note: All VIRTUAL Sessions are pre-selected:

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Fax: 516-595-8509
member.services@nyssswa.org

Optional 2 Day Pre-Conference Event-- Limited capacity so registration must first be accepted by SSWAA.

<input type="checkbox"/> PREPARE Crisis Response Workshop Day 1 (Donna Sicilian & Vicki Koller)	US\$ 0.00	0.00 US\$
<input type="checkbox"/> PREPARE Crisis Response Workshop Day 2 (Donna Sicilian & Vicki Koller)	US\$ 0.00	0.00 US\$
Workshop Pre-Sessions:		
<input type="checkbox"/> Pre-A: Institutional Racism in Education, Fiction or Reality?... (Marva Furlongue-Laver)	US\$ 0.00	0.00 US\$
<input type="checkbox"/> Pre-B: NOT APPROVED by NYSSSWA	US\$ 0.00	0.00 US\$
<input type="checkbox"/> Pre-C: Innovative Elementary Ecological Programming (Heather Alden, & Stephanie Ochoki)	US\$ 0.00	0.00 US\$
<input type="checkbox"/> Pre-D: Functional Behavioral Assessments for the School Social Worker (Dee Stalneckner)	US\$ 0.00	0.00 US\$

- f. After you complete your selections, review your fee.
Click “Next”

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Fax: 516-595-8509
member.services@nyssswa.org

Session	Fee	Amount	US\$
<input type="checkbox"/> E7: Managing Trauma: Mindfulness as an Avenue to Student Self-Regulation (Kerry Doyle)	US\$ 0.00	0.00	US\$
<input type="checkbox"/> E8: Finding S&T for SSW: The What and How-To! (Myrna Mandawitz)	US\$ 0.00	0.00	US\$
<input type="checkbox"/> E9: Can You Hear Us Now? Getting the word out about our vital role (Dr. Michelle Alvarez)	US\$ 0.00	0.00	US\$
<input checked="" type="checkbox"/> E10: Responding to the "Me TOO" Era: Understanding Non-finite loss by survivors of sexual trauma (Washaundra McNeil)	US\$ 0.00	0	US\$
<input type="checkbox"/> E: Will Not Attend Saturday's Session E	US\$ 0.00	0.00	US\$
<input checked="" type="checkbox"/> Closing Keynote: Voices from Parkland by Dr. Laurel Thompson, et.al.	US\$ 0.00	0.00	US\$
Grand Total:	US\$ 0.00		

NYSSSWA is responsible for the information on these web pages including event date, time, location and fees. Please contact NYSSSWA to verify the accuracy of this information.

Navigation: << Back Cancel Calendar **Next** >>

Registration Powered by 123Signup

- g. Complete your Profile Information as you desire. You **must** at least complete all asterisk “Required” fields.

NYSSSWA
79 Stewart Avenue, Bethpage, NY 11704-3216
Phone: 516-595-2030 Fax: 516-595-8509
member.services@nyssswa.org

JaneDoe@gg.com "Trauma, Terror and Healing: Turning Empathy Into Action"

Profile Information

* Fields with this icon are required.

First Name: [Text Field]
Last Name: [Text Field]
Suffix: [Text Field]
Home Address: [Text Field]
Address (cont.): [Text Field]
City: [Text Field]
State: [Text Field]
Zip Code: [Text Field]
Preferred Phone: [Text Field]
This is my: [Text Field]
Secondary Phone: [Text Field]
This is my: [Text Field]

Please enter your 6 digit SW license number. If you are planning on receiving CEU certificates, NYSED requires all CEU certificates to contain your SW license number. If you are not 100% certain of your license number, please go to <http://www.education.nysed.gov/ceus> and search by either last name or license number in your profession (LMSW or LCSW). Once you have found your name/license number, enter only the six digit number in the SW license field below.

SW License #: [Text Field]

License Type (Select up to 1):
☐ LMSW ☐ LCSW ☐ LCSW-R

Create Password: [Text Field]
 Confirm Password: [Text Field]

Please specify if you are a: [Text Field]

- h. **Be sure to include your New York License number here or it will NOT** appear on your CEU certificate.
- i. This is also where you will create your password. Please remember it for future access to your profile and to obtain your CEU Certificate.

- j. Scroll down to the bottom. Select Email preferences and click “Next”.

NYSSWA
79 Stewart Avenue, Bethpage, NY 11714-5310
Phone: 516-595-2036 Fax: 516-595-8509
member.services@nysswa.org

Educational Background
1 - University Graduated From: []
Degree Earned: []
2 - University Graduated From: []
Degree Earned: []
3 - University Graduated From: []
Degree Earned: []

Ready to Get Involved?
Keep NYSSWA Strong! Help Grow the Organization. Choose those that interest you.
☐ Regional Meetings ☐ Professional Development ☐ Legislation ☐ Research
☐ Advocacy ☐ Planning/Activities ☐ Policy Development
Do you have special skills in?
☐ Writing ☐ Computer Technology ☐ Grant Writing ☐ Publicity/PR
☐ Social Media

Please specify your email preference
☐ Yes, I wish to receive email messages with general information as well as announcements, reminders and updates related to upcoming events from NYSSWA.
☐ No, please do not send email messages except reminders about events for which I am already registered.

Back Next

- k. You will be provided a summary of your event selections.

NYSSWA
79 Stewart Avenue, Bethpage, NY 11714-5310
Phone: 516-595-2036 Fax: 516-595-8509
member.services@nysswa.org

Jane Doe "Trauma, Terror and Healing: Turning Empathy Into Action"
JaneDoe@gg.com Lerner Hall (a.m.), Social Work Building (p.m.)
2920 Broadway, New York, NY 10027; 1255 Amsterdam Ave
Columbia University,
New York, NY 10027
June 8, 2017

You have made the following selections. Click the Back button to change the selections.
Click the Checkout with PayPal button to pay by credit card (no PayPal account required) or with your own PayPal account. Click the Proceed to Checkout button to pay using another payment method.

Name	#	Item	Action	Fee
Jane Doe		3rd Annual NYSSWA Columbia Conference	Added	US\$ 100.00
Jane Doe		Opening Keynote- Respite Care for Hyper	Added	US\$ 0.00
Jane Doe		Keynote: "Dealing with Vicarious Traumatization: The Cost of Caring"	Added	US\$ 0.00
Jane Doe		The Impact of Privatization on Education and the Economy -- a School Social Worker's Perspective...	Added	US\$ 0.00
Jane Doe		A3: Understanding the traumatic stress for children in parental immigration proceedings: Implications for school settings	Added	US\$ 0.00
Jane Doe		B3: Trauma-Informed Approach to Suicide Risk Management	Added	US\$ 0.00
Jane Doe		Membership Fee	Added	US\$ 75.00
Total:				US\$ 175.00

An email confirmation will be sent automatically to each registrant. If you also want a copy of the confirmation email(s) sent to another email address, enter that email address here: []

Refund Policy: There is a \$25.00 cancellation fee to cover the administrative costs associated with refunding your conference registration fee.

Back Cancel Proceed to Checkout

Registration Powered by 123Signup

- l. Click “Proceed to Checkout” for payment

NYSSWA
79 Stewart Avenue, Bethpage, NY 11714-5310
Phone: 516-595-2036 Fax: 516-595-8509
member.services@nysswa.org

Dot Kontak "Trauma, Terror and Healing: Turning Empathy Into Action"
dotkontak@aol.com Lerner Hall (a.m.), Social Work Building (p.m.)
Non-Member 2920 Broadway, New York, NY 10027; 1255 Amsterdam Ave
Columbia University,
New York, NY 10027
June 8, 2017

You have made the following selections. Click the Back button to change the selections.
Click the Checkout with PayPal button to pay by credit card (no PayPal account required) or with your own PayPal account. Click the Proceed to Checkout button to pay using another payment method.

Name	#	Item	Action	Fee
Dot Kontak		Trauma, Terror & Healing: Turning Empathy Into Action	Added	US\$ 125.00
		Promotion (Cellium)	Added	US\$ -25.00
Total:				US\$ 100.00

An email confirmation will be sent automatically to each registrant. If you also want a copy of the confirmation email(s) sent to another email address, enter that email address here: []

Refund Policy: There is a \$25.00 cancellation fee to cover the administrative costs associated with refunding your conference registration fee.

Back Cancel Proceed to Checkout

Registration Powered by 123Signup

- m. The Checkout page provides 2 options: Credit card or “PO”. Select “PO” for processing **PURCHASE ORDERS**.


The screenshot shows the NYSSSWA checkout page. At the top right, contact information for NYSSSWA is listed: 264 Rider Road, Clayville, NY 13322, Phone: 516-595-8509, Fax: 516-595-8509, and member.services@nyssswa.org. Below this, the address for the Caribe Royale Hotel in Orlando, FL 32821 is shown, along with the dates April 3 - 6, 2019 and a total amount of US\$ 90.00. The page indicates the user has a "Retired NYSSSWA Membership". A payment instruction states: "To pay by credit card via our secure server, please enter the credit card information and click the Pay button. To pay by another method, select the payment type." Below this, there are radio buttons for "VISA", "MasterCard", "Discover", and "PO". The "PO" option is selected. A "SECURED BY RapidSSL" logo is visible. The form includes fields for "Name on card:", "Card number:", "Expiration date:", "Billing Address 1:", "Billing Address 2:", "Billing City:", "Billing State/Province(US and Canada):", "Billing State/Province(Non-US or Canada):", "Billing Zip/Postal Code:", "Billing Country:" (set to USA), and "CVV Code:". A link "What is a CVV Code?" is provided. A red box highlights the "PO" radio button, and a red arrow points from the instruction text to it.

- m. If submitting a Purchase Order, please include known information including Purchase Order Number (or enter “Pending”), date, and “Company”/School District, etc. Be sure to include the Purchase Order’s Billing Address. Also BE SURE to include NYSSSWA Fee WITH the SSWAA Fee on your Purchase Order Request.

The screenshot shows the NYSSSWA checkout page for a Purchase Order (PO). At the top right, contact information for NYSSSWA is listed: 79 Stewart Avenue, Bethpage, NY 11714-5310, Phone: 516-595-2036, Fax: 516-595-8509, and member.services@nyssswa.org. Below this, the address for Lerner Hall (a.m.), Social Work Building (p.m.) at Columbia University in New York, NY 10027 is shown, along with the date June 8, 2017 and a total amount of US\$ 175.00. The page indicates the user has a "Retired NYSSSWA Membership". A payment instruction states: "For best results, please use the Back button within the form below to go back to a previous screen." Below this, there are radio buttons for "What is PayPal?" and "PO". The "PO" option is selected. A "SECURED BY RapidSSL" logo is visible. The form includes fields for "PO Number:" (set to Pending), "PO Date:" (set to Apr 4 2017), "Company Name:" (set to Somewhere School District), "Contact Information:" (Name: Jane Doe, Phone: 3333333333, Email: janedoe@gg.com), "Billing Information:" (Address (cont.): 333, City: Somewhere, State: AK, Zip: 33333, Country: USA), and a "Register" button. A red box highlights the "PO" radio button, and a red arrow points from the instruction text to it. A red circle highlights the "Billing Information" section, and a red arrow points from the instruction text to it. A red box highlights the "Register" button, and a red arrow points from the instruction text to it.

- n. Click “Register”

- o. The next and LAST page is your “Confirmation” page providing a summary of your selections, fees and payment information. At the bottom of the page are other options including if you would like to register another person. You MUST have at least their email address to do this.



NYSSSWA
79 Stewart Avenue, Bethpage, NY 11714-5310
Phone: 516-895-2036 Fax: 516-895-8509
member.services@nyssswa.org

Jane Doe
janedoe@gg.com
Somewhere
Full NYSSSWA Membership

"Trauma, Terror and Healing: Turning Empathy Into Action"
Lerner Hall (a.m.), Social Work Building (p.m.)
2920 Broadway, New York, NY 10027; 1255 Amsterdam Ave
Columbia University,
New York, NY 10027
June 8, 2017
[More Info](#)

Confirmation

Thank you for registering for this event. A confirmation containing these details will be sent to janedoe@gg.com. Your registration and payment information follow:
Instruction for payment by PO.

[Like](#)

04/04/2017

Name	#	Item	Action	Amount
Jane Doe		3rd Annual NYSSSWA Columbia Conference	Added	US\$ 100.00
Jane Doe		Opening Keynote: "Helper, Care for Thyself"	Added	US\$ 0.00
Jane Doe		Keynote: "Dealing with Vicarious Traumatization: The Cost of Caring"	Added	US\$ 0.00
Jane Doe		The Impact of Privatization on Education and the Economy -- a School Social Worker's Perspective...	Added	US\$ 0.00
Jane Doe		A3: Understanding the traumatic stress for children in parental immigration proceedings: Implications for school settings	Added	US\$ 0.00
Jane Doe		B3: Trauma-Informed Approach to Suicide Risk Management	Added	US\$ 0.00
Jane Doe		Membership Fee	Added	US\$ 75.00
				Total: US\$ 175.00

Pending Payment Information

Payment By: PO
PO Number: Pending
PO Date: 04/04/2017
Company Name: Somewhere School District
Contact Information
Name: Jane Doe
Phone: 3333333333
Email: janedoe@gg.com
Billing Address: 333 Somewhere, AK 33333 USA
Amount: US\$ 175.00
Transaction Number: 6801773

☒ **Invoice**

Click to view your invoice. Note: You must have Adobe Acrobat Reader software installed on your computer in order to view/print/save your invoice. [Click here](#) to download a free copy of Adobe Acrobat Reader

☒ **Outlook**

Click to add to your Outlook calendar.

☒ **iCal**

Click to add to your iCal calendar.

☒ **Google**

Click to add to your Google calendar.

☒ **Register**

Click to register another person.

YOU DID IT!

(If you have difficulties and still need assistance, contact support@123signup.com)